



Rights and duties of volunteers:

We strive to enhance community partnerships between the volunteers and Happiness Imprint Volunteering Team, by explaining the policies and duties to volunteers. In which they are going to contribute by elevating the number of volunteers that benefit from the volunteering programs offered. In addition, our team ensures the volunteers rights as well as evolving his/her awareness in the importance of volunteering, in order to avoid harming the team and the cooperating parties.

Volunteers' right:

- Right to a full volunteer task description, in addition to agreed hours of work in order to determine the given tasks.
- The rights to keep the volunteer's personal information confidential in accordance to the Privacy Law.
- The rights in receiving a volunteering certificate.
- The rights in working in a safe and healthy environment.
- The rights to prior briefing in order to qualify for the required voluntary task.
- The rights to have accurate and valid knowledge about voluntary work laws in accordance to the National Charter of volunteering.
- commitment to the time frame placed by the organization to ensure that the volunteer's time is not wasted.



- The right to receive appreciation for the volunteer's efforts through positive feedback. Providing necessary supervision support to volunteers and considering volunteer's proposals / observations.
- The assigned tasks in hand should suit the age and abilities of the volunteer.
- Acceptance forms should be signed by parents of volunteers who are 18 years old or younger.

Duties of volunteers:

- Fulfill all the data required to register on the website of Happiness Imprint Volunteering team and confirm the membership number.
- Clear understanding of the goals and aspirations of the organization and committing to the time.
- Vigilance and earnestness of the work done by the volunteer.
- Taking into account the different cultural groups with which he encounters during the provision of his volunteer services.
- Carry out the tasks and responsibilities assigned to him/her with highly graded quality within the specified time frame.
- Committing to health, and safety regulations on sites of different events.
- Building professional relationships, with colleagues and workers in the volunteer team.



- Do not abuse other volunteers for your personal gains.
- Participating in all preparation and arrangements.